



Board Meeting
December 6th, 2023 7:00 p.m.
ODRC Hall

Attendees: Murray Blight, Jocelyn Legault-Clark, Ralph Clark, Jennifer Workman, Rick Waterman, Josh Surovy, Brad Hall, Jason Potter, Jeff Janczyszyn

Regrets: Dave Porter, Matt Kerr, Susan Milne

1. **Call to Order:** 7:04 p.m.

2. **Acceptance of Agenda:**

2.1 The ODRC December 6, 2023 Meeting Agenda accepted as presented.

Motion: Josh / Jocelyn Carried

3. **Acceptance of Minutes:**

3.1 The November 1, 2023 meeting minutes accepted as presented.

Motion: Ralph / Josh Carried

4. **Business Arising from Minutes of November, 1st.**

4.1 Hall Rental Rates Jeff

4.1.1 Motion to accept the "2024 Facility Rental Rates" as presented.

Motion: Josh / Brad

4.1.2 The "2024 Facility Rental Rates" was presented. Rates were increased 10% from the 2023 rate.

4.1.3 A question was asked whether consideration should be made to change the name of the document from the "2024 Facility Rental Rates" to something which would reflect the period of time the rates are in effect. (June 1, 2024 – May 31, 2025)

4.1.4 Discussion took place regarding the need for event staff to be present during hall rentals. They would be responsible for monitoring users of the facility.

4.1.5 It was suggested that a minimum of two event staff must be present during hall rentals where liquor is served. A third event staff personal would be required for events where the capacity at the event is at 150 or greater.

4.1.6 There was some discussion about ice cleaning staff.



4.2 Tendering and Procurement Policy Murray

4.2.1 The “Tendering and Procurement” DRAFT document was presented.

4.2.2 A suggestion was made to change the name to Tendering and Procurement Practices rather than “Policy”.

4.2.3 Motion to accept the “Tendering and Procurement” document as presented. This document will be referred to as “best practices” and not “policy”.

Motion: Brad / Josh Carried

4.3 Snow Blower Purchase Blair / Murray 4.3.1 Discussion took place regarding the need to purchase an electric snow shovel rather than a snow blower.

4.3.2 Motion to purchase an electric snow shovel in the amount of \$200.

Motion: Jeff / Rick Carried

4.4 Floor Polisher Blair / Murray 4.4.1 Discussion took place regarding the opportunity to refurbish a floor polisher which was gifted to the ODRC.

4.4.2 Motion for the ODRC to spend up to \$3000 to fix the floor polisher.

Motion: Jason / Brad Carried

4.5 Bingo Machine / License Jen / Murray ○ The ODRC no longer has a valid license to operate a bingo.

○ It was decided to table any further discussion to the next meeting.

5. ***Correspondence:***

5.1 No correspondence received.

6. ***Executive Reports:***

6.1 Chair: Murray

○ Has communicated with a number of individuals regarding the ODRC.

6.2 Vice Chair: Dave

○ No Report

6.3 Treasurer: Rick

6.3.1 Written report submitted.

6.3.1.1 Consider tendering year-end review for the next fiscal year.

6.3.1.2 Motion to pay Accent \$7347.20 for professional service fee in preparing year-end review.

Motion: Rick / Jason Carried

6.3.1.3 Accent was pleased with our financial statement.

6.3.1.4 It was suggested that the ODRC apply for its own credit card. Rick will look into it.

6.3.2 The Treasurer’s Report was accepted as presented.



Motion: Rick / Jason Carried

6.4 Secretary: Ralph

- No Report

7. Committee Reports:

7.1 Rink / Minor Hockey Brad

7.1.1 Volunteers of the OHL are currently preparing the arena ice surface.

7.1.2 Jeff had a conversation with a representative of the OHL regarding the annual ice rental fee.

7.1.3 Motion to increase the OHL's 2023-2024 ice rental fee to \$4500.

Motion: Jason/Josh Carried

7.2 Minor Ball Dave

- No report

7.3 Ball Diamond Dave

7.3.1 Work has been completed to resolve the drainage issue.

7.3.2 Top soil will be completed in the spring.

7.4 Fitness Centre Jocelyn

7.4.1 93 members

7.4.2 Slam ball wall has been completed.

7.5 Events / Social Activities

7.5.1 A wedding took place at the hall this past weekend.

7.5.2 The Onanole School is providing a Christmas lunch at the hall on December 14th.

7.5.3 The Onanole Christmas concert is taking place at the hall on December 19th.

7.5.4 Some discussion took place regarding some possible monthly winter events to take place at the hall. Board members were asked to send ideas to Jeff.

7.6 Capital Campaign Jen

7.6.1 Obligations

- Written report submitted.
- Murray will contact Quinn at the municipal office regarding donation to the ODRC.

7.7 Pickleball Rick

7.7.1 Will be starting soon after hall rentals are completed.

7.8 Maintenance Scott / Murray 7.8.1 Electrical Update

7.8.2 There was some discussion about activating the well to irrigate the ball diamond grounds to avoid using municipal water.

7.9 Projects Committee

7.9.1 Invoice was received for the snow stops.



7.10 Facility Jeff

7.10.1 Zamboni Room Restoration Brad / Dave / Murray ▪ Work won't get done until the spring. Brad will send out a tender for the work.

8. New Business:

8.1 Board Member Replacement Murray

8.1.1 A new community member expressed interest in getting involved with the ODRC board.

- It was decided there is currently an adequate number of members on the ODRC board. New board members could be added during the AGM.
- It was suggested this community member could get involved with some of the committees which supports the ODRC.

8.2 Constitution Review Murray

8.2.1 A question was raised when it was last reviewed.

8.3 Well Maintenance Murray

8.3.1 Discussed earlier in the meeting.

8.4 Job Descriptions Murray

8.4.1 Discussed earlier in the meeting.

9. **Adjournment:** 9:33 p.m.

10. **Next Meeting:** Wednesday, January 3rd, 2024